

**OSCEOLA COUNTY
COMMITTEE OF THE WHOLE
MINUTES
JULY 18, 2017**

The Committee meeting was called to order at 9:31 a.m. by Chairman Emig.

Present: Commissioners Elkins, Wayne, Nehmer, Halladay, Emig, Tiedt and Gregory.

Also present: Scott Schryer-C.O.A. Director, Jon-Thomas Burgess-Technology Coordinator, Jeremy Beebe-E.M.S. Director, Lori Leudeman-County Treasurer, Susan Vander Pol-County Coordinator, Karen Bluhm-County Clerk, and other members of the public.

Motion by Commissioner Elkins, seconded by Commissioner Halladay, to approve the agenda as amended. Motion carried.

Brief Public Comment: Alan Gingrich, Osceola County Road Commissioner, reported the Road Commission will provide their annual report to the Board at the August 1, 2017 meeting. He advised that State Representative Hoitenga is holding a meeting at the Road Commission on July 25, 2017 between 10:00 and 11:00 a.m. He welcomed Board members to attend.

Employee/Board Comment: Susan Vander Pol, County Coordinator, reminded Board members of the upcoming County Alliance meeting in Mecosta County.

Motion by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the minutes from July 5, 2017. Motion carried.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to approve the current claims of the County in the amount of \$62,942.45. Recommendation was unanimously supported.

Budget Amendment

Commissioner Tiedt reviewed the budget amendment presented.

Recommended by Commissioner Tiedt, seconded by Commissioner Wayne, to approve the budget amendment as presented. Recommendation was unanimously supported.

VoIP Telephone Installation with Jive Communications

Susan Vander Pol, County Coordinator, briefly spoke about the progress with the phone installation and then Jon-Thomas Burgess, Technology Coordinator, explained in further detail the process that is ongoing with the phone installation and the release of some of the phone lines by AT&T. Discussion was held.

I.T. Right Utilization and Part-Time I.T. Staff Position

Jon-Thomas Burgess, Technology Coordinator, updated Commissioners on how the I.T. Right assistance is working. He explained a ticket system has recently been put in place and all departments advised on the new procedures for requesting assistance with questions and problems. Discussion was held. Jon-Thomas then asked questions as to what kind of system and set-up for public wi-fi the Board would like put in place. Discussion was held.

AAAWM Annual Implementation Plan FY 2018

Scott Schryer, C.O.A. Director, presented the annual FY 2018 AAAWM Plan for Board approval. A brief discussion was held.

Recommended by Commissioner Halladay, seconded by Commissioner Tiedt, to approve the Area Agency on Aging of West Michigan's Annual Implementation Plan for FY 2018. Recommendation was unanimously supported.

AAAWM Older Americans Act FY 2017 Contract Amendment

Scott Schryer, C.O.A. Director, advised we have been awarded an additional \$4,500 for congregate food, but need to approve the amended AAAWM Older Americans FY 2017 Contract.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to accept the Area Agency on Aging of West Michigan's FY 2017 Contract Amendment to provide additional funding for the meals programs. Recommendation was unanimously supported.

U.S.D.A. Grant Application for Ambulance Remount

Jeremy Beebe, E.M.S. Director, explained he would like to submit a grant application with the USDA for the purpose of remounting an ambulance in the next fiscal year. Discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Nehmer, to approve the application to U.S.D.A. for \$50,000 to remount an ambulance and authorize the appropriate signatures. Recommendation was unanimously supported.

Paramedic Tuition Program

Jeremy Beebe, E.M.S. Director, spoke about the education requirements changing for paramedics and the ability to find educational programs providing the necessary training. Jeremy explained the reasons behind the changes and why many colleges are getting out of the Paramedic programs they have offered in the past. He explained his request for the proposed tuition program and the requirements required of the program. He feels it will be a good tool in recruitment of Paramedics which are getting harder to find. Discussion was held.

Recommended by Commissioner Tiedt, seconded by Commissioner Nehmer, to approve the policy and agreement to participate with the Paramedic Tuition Program for up to 4 people annually. Recommendation was unanimously supported.

County Planning Commission

Dan Massy, Community Developer, asked that an appointment be made to the County Planning Commission of a citizen who has expressed interest in serving.

Recommended by Commissioner Tiedt, seconded by Commissioner Nehmer, to appoint Aaron Michell to the Osceola County Planning Commission representing small business to a term expiring 07/18/2020. Recommendation was unanimously supported.

Osceola County Land Bank Authority

Dan Massy, Community Developer, requested two (2) appointments to the County Land Bank Authority. A brief discussion was held.

Recommended by Commissioner Gregory, seconded by Commissioner Elkins, to approve the appointment of Commissioner Nehmer and Martin Nieman to the Osceola County Land Bank Authority with a term to end 07/31/2018 and 07/31/2019 respectively. Recommendation was unanimously supported.

Health Department Contribution or Fee Increase

Susan Vander Pol, County Coordinator, asked for direction in the request from the Health Department for an increase in appropriation for the 2018 budget year. She is requesting direction as they proceed into the 2018 budget process. Discussion was held advising her to add an additional \$8,500 to their request.

Nonunion and Elected Officials Salaries for 2018

Susan Vander Pol, County Coordinator, asked for ideas on any wage increases for nonunion and elected officials as we begin the 2018 budget process. Discussion was held and she was advised to use a 2% factor on wages and then the Board will review the total budget requests made before deciding definitely.

PA-116 Application for Michael & Sue Grice

Karen Bluhm, County Clerk, asked for Board approval on a PA-116 application presented by Michael & Sue Grice of Marion. She advised all necessary agencies have been contacted, with the Osceola-Lake Conservation District granting the request. She advised the Osceola County Planning Commission did not respond. A brief discussion followed.

Recommended by Commissioner Nehmer, seconded by Commissioner Tiedt, to approve the Public Act 116 Application for Michael and Sue Grice as presented. Recommendation was unanimously supported.

Mutual of Omaha Short-Term Disability Rate Increase

Karen Bluhm, County Clerk, provided rates received from 44North for renewal with Mutual of Omaha for Short-Term Disability. Discussion was held and Karen was advised to seek further bids.

DHHS Funds for Rose Lake Youth Camp

Susan Vander Pol, County Coordinator, spoke about the request from DHHS to use some of the funds they received from the County for providing camping experiences for Osceola County clients. Discussion was held.

Recommended by Commissioner Tiedt, seconded by Commissioner Nehmer, to approve the DHHS Board utilizing \$750 of their funding to send youth to Rose Lake Youth Camp. Recommendation was unanimously supported.

Employee/Board Comment: None.

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Extended Public Comment: Alan Gingrich, Road Commissioner, spoke to the Board about local Township road millages and funding by the Road Commission for local projects.

Moved by Commissioner Nehmer, seconded by Commissioner Gregory, to adjourn at 11:05 a.m.

Karen J. Bluhm, Osceola County Clerk

Larry Emig, Chairman